

DATA COLLECTION TOOLS - FAQ

Q: Is it feasible to collect LICCI data without electronic support (tablet/smartphone)?

A: You can start collecting your data in any manner you prefer (printable tables, notebook, recorder). Only the submission has to be done electronically (through the app (licci.eu/app) or through project send repository (licci.eu/files). So you can collect the data on paper and afterwards back in your office clean it in and submit it. However it might be useful to look at the app in advance of data collection. That will help you to understand in which format the data is required. Also, if doing surveys, using the app in a portable device (tablet/smartphone) will aid considerably.

So yes, especially for first part of data collection (interviews and focus groups), you can collect data on paper and then use your computer from home.

Q: Can I send my data to you by email, Google Drive, Dropbox or WeTransfer?

A: No, for data security issues (and the core team's mental health!) we would like to ask you to send all documents to the centralized repositories.

Data to be sent **through Project Send** (licci.eu/files):

- The GPS data (excel with waypoints and .gpx shape files for areas)
- The narratives (word documents on Livelihoods, Timeline, FGD and SSI - how they went, how many interviews, which populations etc.)
- The FPIC forms signed by participants and by village representatives

Data to be sent **through the app** (licci.eu/app):

- The Site Card, Calendar, Timeline, Assets, Livestock, LICCI and LACCI.
- The Village Card, household suveys and individual surveys

Q: Will there will be some sort of review/peer-review on the data we submit? Or is the data considered definite the first time we submit it? What happens if I submit some data by mistake or submit wrong data and later want to correct it?

A: Your data is reviewed by some LICCI core team member, your buddy. Your buddy is your first contact of the LICCI team to support you in your data collection. You can also submit your data many times. In general, your last submission will be considered as the final one.

LICCI APP FAQ

Q: Do we need to download and install the app?

A: There is no need to install it. The partner data collection app runs in the browser (in firefox, chrome... just type <https://licci.eu/app/>). The installation (possible on mobile devices and on

computers with google chrome) allows you to use the app offline. So if you dont need to do that there is no need to install it.

Q: Is the data automatically saved in the app?

A: It is saved but only locally in your browser, if you change device or browser (use chrome instead of explorer) you will not find you data. It's important that you always do backups of the app data by downloading (offline) it or uploading it to the repo (online). For that, and for us to see your advances, you need to:

a) Go to the menu-settings

b) Enter your **User key** (provided by us) and press "test and save".

c) Click on "**upload to the repo**" button at the bottom of the site page or on the site card on the main page (probably the first card)